



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

24 November 2021

**DIVISION MEMORANDUM**  
DM No. 907, s. 2021

**CONDUCT OF STRATEGIC PLANNING FOR 2022 WITH ADMINISTRATIVE OFFICER II CUM PERFORMANCE EVALUATION**


**TO: OIC-Assistant Schools Division Superintendents**  
**Administrative Officer V**  
**Administrative Officer IV**  
**Administrative Officer II**  
**Elementary, JHS, and SHS Heads**  
**All Other Concerned**

1. As part of the DepEd's Result-Based Performance Management System (RBPMS) cycle based on DepEd Order No. 2, s. 2015, through the conduct of Strategic Planning cum Performance Evaluation, this office aims to continuously improve itself for the organization's vision, goal, and delivery of excellence to its clients and stakeholders. It also aims to recognize the importance of professional standards in continuing professional development and advancement of Administrative Officer II.
2. In connection to the above stated DepEd order, this office announces the conduct of the said activity on December 2 – 3, 2021, at M.I. Sevillas Farm and Resort Brgy Domoit Lucena City, participants are expected to be at the venue on or before 8 am on December 2, 2021 for the registration. Attached herewith is the list of participants for the said activity (see enclosure).
3. In compliance with Inter-Agency Task Force-Emerging Infectious Diseases (IATF-EID) Guidelines and Policies, participants are advised to strictly adhere to the Minimum Health Standards and Protocols in the entire duration of the activity. Furthermore, all participants are required to answer an online Health Declaration Form through this link <https://tinyurl.com/21HealthDeclaration-Trainings> prior to the said activity.

DEPEDQUEZON-TM-SDS-04-009-003



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DEPED - QUEZON ICT UNIT
<b>UPLOADED</b>
NOV 29 2021
Date/Time: _____
By: <u>ANITA 2:05 PM</u>
Ref. no. <u>RM 93.1-0021</u>



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4. A Health Officer shall strictly monitor the minimum public health standards and provide medical assistance as necessary. Participants who are over sixty (60) years of age, and those with immunodeficiency, comorbidity, or other health risks, and pregnant women shall not be required to participate in this activity. In addition, this office also advised those personnel who are taking their maintenance medication to bring their medicine.
  
5. This is a 2-day live-in seminar. Food expenses and accommodation of the participants shall be charged against the Division HRTD Fund while travel and incidental expenses of the participants shall be charged against MOOE/local funds subject to usual accounting and auditing rules and regulations.
  
6. Immediate dissemination and strict compliance of this Memorandum is desired.

**ELIAS A. ALICAYA JR., EdD**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent





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**LIST OF PARTICIPANTS**  
December 2 – 3, 2021

NO.	NAME OF PARTICIPANT	POSITION
1.	ELIAS A. ALICAYA JR.	OIC- SDS
2.	GREGORIO A. CO JR.	OIC-ASDS
3.	GREGORIO T. MUECO	OIC-ASDS
4.	HERBERT D. PEREZ	OIC-ASDS
5.	MARIA DOLORES D. ATIENZA	Administrative Officer V
6.	WENNIE O. GAELA	Administrative Officer IV
7.	RODELIO M. ESMERNA	Administrative Officer II
8.	AKIMI THERESE M. ASANO	Administrative Assistant III
9.	ABEGAIL Q. CADAG	Administrative Officer II
10.	AIREENE U. MORALES	Administrative Officer II
11.	AIZA L. BERADOR	Administrative Officer II
12.	AMEICEL A. HUTALLA	Administrative Officer II
13.	ANNA JEAN M. OGERIO	Administrative Officer II
14.	ANNABELLE C. BACON	Administrative Officer II
15.	ARLENE M. TOLENTINO	Administrative Officer II
16.	ARREN JOY M. LOPEZ	Administrative Officer II
17.	ARVIN V. ZETA	Administrative Officer II
18.	BELLA A. LAMINA	Administrative Officer II
19.	BRYAN JOSHUA A. MERJUDIO	Administrative Officer II
20.	BRYAN V. FERNANDEZ	Administrative Officer II
21.	CARMEN LIEZL G. RODEL	Administrative Officer II
22.	CASIANO, JR. O. SOLERA	Administrative Officer II
23.	CERISE ANNE M. EDAN	Administrative Officer II
24.	CHENEE S. MASCARDO	Administrative Officer II
25.	CHERIE ROSE A. ARANZA	Administrative Officer II
26.	CHERRY ROSE A. MANALO	Administrative Officer II
27.	CHRISTIAN EMMANUEL G. BALAMBAN	Administrative Officer II
28.	CHRISTINE A. BIHIS	Administrative Officer II
29.	CLAUDINE GAYLE G. ALMENDRAS	Administrative Officer II
30.	COLLEEN CIARA E. ROSALES	Administrative Officer II
31.	CRISTINE R. CABANGON	Administrative Officer II
32.	CZARINA GAYE J. MENDIOLA	Administrative Officer II
33.	DALIA M. VITO	Administrative Officer II
34.	DANRIA PAULETTE Z. DE MESA	Administrative Officer II
35.	DESSERTY R. MAUHAY	Administrative Officer II

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36.	DIANNE T. TOLENTINO	Administrative Officer II
37.	DONALD M. FONTANOSA	Administrative Officer II
38.	EDWIN T. CASTILLO	Administrative Officer II
39.	ELAINE GAY N. CAAGBAY	Administrative Officer II
40.	EMMANUEL O. GO	Administrative Officer II
41.	ESTRELLA T. CARIL	Administrative Officer II
42.	EVA A. CANACO	Administrative Officer II
43.	EVA B. BUSTONERA	Administrative Officer II
44.	FLORENCIA D. LAGARILE	Administrative Officer II
45.	GEORGE B. GOZO	Administrative Officer II
46.	GEORGE S. CONCEPCION	Administrative Officer II
47.	GINEVEVE C. MARIN	Administrative Officer II
48.	GIRLIE F. SOLINA	Administrative Officer II
49.	GLORIA F. MAGTIBAY	Administrative Officer II
50.	GOMAR A. MENDREJE	Administrative Officer II
51.	HELEN A. MARANAN	Administrative Officer II
52.	HERBERT A. PUREZA	Administrative Officer II
53.	IRISH B. CUETO	Administrative Officer II
54.	IRISH Q. PEREZ	Administrative Officer II
55.	IVY DIANNE G. PORNOBI	Administrative Officer II
56.	JADE MAY Q. PADERAGAO	Administrative Officer II
57.	JAMMELA P. PANO	Administrative Officer II
58.	JANINE A. AMANDY	Administrative Officer II
59.	JAYMAR ANGELO V. SAMSON	Administrative Officer II
60.	JENELYN J. LLANETA	Administrative Officer II
61.	JESSICA M. TOLENADA	Administrative Officer II
62.	JHON PATRICK R. CORPUZ	Administrative Officer II
63.	JINIELYN MORFE	Administrative Officer II
64.	JOHN HESTER R. MALLARI	Administrative Officer II
65.	JOHN LESTER LUCBAN	Administrative Officer II
66.	JOHN LOUVEN G. MARASIGAN	Administrative Officer II
67.	JOJI D. ROBEDILLO	Administrative Officer II
68.	JOVELYN S. JABOLA	Administrative Officer II
69.	JUANITA S. SALAS	Administrative Officer II
70.	JULIE ANNE M. MANIPOL	Administrative Officer II
71.	JUN RODNEY R. LANDICHO	Administrative Officer II
72.	KAREN JOY E. MACATANGAY	Administrative Officer II
73.	KARYL R. PEÑAROYO	Administrative Officer II
74.	KRISTOFFER O. OINEZA	Administrative Officer II

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76.	LEAH KRISTINE G. GLORIOSO	Administrative Officer II
77.	LERNA A. MAPAYE	Administrative Officer II
78.	LESLIE MARIE N. SALUMBIDES	Administrative Officer II
79.	LILIBETH L. CASTILLANO	Administrative Officer II
80.	LOREZA T. ARAÑO	Administrative Officer II
81.	LUISITO S. SAN DIEGO	Administrative Officer II
82.	MA. ALELI M. AWA	Administrative Officer II
83.	MA. ANTONIA C. SALAZAR	Administrative Officer II
84.	MA. CHRISTINE JOYCE N. DUDAS	Administrative Officer II
85.	MA. CRISELA O. MORENO	Administrative Officer II
86.	MADONNA M. NICOLAS	Administrative Officer II
87.	MAILA S. AUSA	Administrative Officer II
88.	MARA D. CABRIGA	Administrative Officer II
89.	MARIA CECILIA S. RODRIGUEZ	Administrative Officer II
90.	MARIA VIOLA R. MANILA	Administrative Officer II
91.	MARIZELLE N. LUNA	Administrative Officer II
92.	MARK ARJAY R. CASTRO	Administrative Officer II
93.	MARREN A. BRUCAL	Administrative Officer II
94.	MARY GRACE C. ZAMORA	Administrative Officer II
95.	MARY JOYCE S. ZAMORA	Administrative Officer II
96.	MARY KEITH MIGNONETTE P. APOLINAR	Administrative Officer II
97.	MAYCHELLE A. TE	Administrative Officer II
98.	MERCY N. DEFANTE	Administrative Officer II
99.	MICHELLE L. MALIJAN	Administrative Officer II
100.	MILAGROS I. PADERON	Administrative Officer II
101.	MILDRED E. GLORIOSO	Administrative Officer II
102.	MILDRED M. EMBRADORA	Administrative Officer II
103.	MINERVA D. MANCILLA	Administrative Officer II
104.	MINETTE R. MENDEVIL	Administrative Officer II
105.	MONALYN M. ORTILLANO	Administrative Officer II
106.	MYCA SAIBEL C. CABANGON	Administrative Officer II
107.	NATHANIEL R. LAPUZ	Administrative Officer II
108.	NICHOLE ANNE V. PAGAYON	Administrative Officer II
109.	NORVIC C. VILLANIA	Administrative Officer II
110.	OLIVIA P. ABARICIA	Administrative Officer II
111.	PAUL HARVEY M. MARTINEZ	Administrative Officer II
112.	RAQUEL O. VENZUELA	Administrative Officer II
113.	REALLYN D. MORES	Administrative Officer II

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115.	RHONA MAY A. RADAN	Administrative Officer II
116.	RICA CHIARA E. RICAFRENTE	Administrative Officer II
117.	RIZA S. LALUNIO	Administrative Officer II
118.	RIZZA JAN P. DEL VALLE	Administrative Officer II
119.	RONALD M. DE RAMOS	Administrative Officer II
120.	RONALDO P. ASILO	Administrative Officer II
121.	ROSVYL CLAUDIA E. ESPOSO	Administrative Officer II
122.	ROXANNE P. RIVADULLA	Administrative Officer II
123.	RUEL A. SUNGDUAN	Administrative Officer II
124.	RUSSELL S. RODRIGUEZ	Administrative Officer II
125.	RUSTOM A. MASIBAY	Administrative Officer II
126.	RUTH ANN C. MORILLO	Administrative Officer II
127.	SARAH LYNN V. DIALA	Administrative Officer II
128.	SEDINUELLE Y. AGUILA	Administrative Officer II
129.	SHARON M. VENZUELA	Administrative Officer II
130.	SUZZETTE C. AVELLANEDA	Administrative Officer II
131.	UNIVERZE V. ARELLANO	Administrative Officer II
132.	VERNA A. MAYORGA	Administrative Officer II
133.	VIA MAE L. LUMANGLAS	Administrative Officer II
134.	WENSAM SIM M. PENTINIO	Administrative Officer II
135.	YEZA E. BALLESTRA	Administrative Officer II
136.	YONINAH R. IBAL	Administrative Officer II
137.	ZARA JESSICA D. PASTA	Administrative Officer II
138.	ZARAH CIEL M. NAÑEZ	Administrative Officer II

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